Central Bedfordshire Council Priory House Monks Walk Chicksands, Shefford SG17 5TQ

This meeting may be filmed.*



please ask for Sharon Griffin

direct line 0300 300 5066

date 14 March 2017

NOTICE OF MEETING

SCHOOLS FORUM

Date & Time

Wednesday, 22 March 2017 at 9.00 a.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr

Chief Executive

To: The Chairman and Members of the SCHOOLS FORUM:

Ali Brabner, Cranfield Academy

David Brandon-Bravo, Parkfields Middle School Pete Cohen, Oak Bank School/Academy of Central

Bedfordshire

Paul Burrett, Studham CofE Lower Schools and Pre-

School

Shirley-Anne Crosbie OBE, The Chiltern School

School Members: Karen Hayward, Sandy Upper School

Sue Howley MBE, Fairfield Park Lower School

Sharon Ingham, Hadrian Academy Kim McCamley, Sandye Place Academy Alexia Moyle, Greenleas Lower School Leigh Davies, Willow Nursery School John Street, Etonbury Academy

Stephen Tiktin, Beaudesert Lower School Rob Watson, Stratton Upper School

Ali Challis, Early Years Private, Voluntary and Independent

(PVI) Provider Representative

Non School Members Martin Foster, Trade Union Representative

Mary Morris, Catholic Diocese Representative Sarah Mortimer, Post 16 Education Representative

Observer: Cllr Steven Dixon, Executive Member for Education and

Skills

Academy Upper School Governor

Middle School Headteacher

Middle School Governor (maintained or academy)

Current Vacancies Upper School Governor

Academy Lower School (Governor or Headteacher)

Church of England Diocese Representative

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

*Please note that phones and other equipment may be used to film, audio record, tweet or blog from this meeting. No part of the meeting room is exempt from public filming.

The use of arising images or recordings is not under the Council's control.

AGENDA

1. Apologies for absence

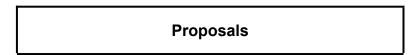
To receive apologies for absence and notification of substitute Members.

2. Chairman's Announcements and Communications

To receive any announcements from the Chairman and any matters of communication.

3. Schools Forum powers and responsibilities

To note the Schools Forum powers and responsibilities summary document issued by the Education Funding Agency (copy attached).



Item Subject Page Nos.

4 Dedicated Schools Grant

To provide an update on the High Needs Block spend in 2016/17 and proposed spend for 2017/18 (**To Follow**)

5 Date of the Next Meeting

Monday 12 June 2017, 3pm, Priory House, Monks Walk, Shefford.





Schools forum powers and responsibilities

A summary of the powers and responsibilities of schools forums.

Function	Local authority	Schools forum	DfE role
Formula change (including redistributions)	Proposes and decides	Must be consulted [voting restrictions apply - see schools forum structure document] and informs the governing bodies of all consultations	Checks for compliance with regulations
Contracts (where the LA is entering a contract to be funded from the schools budget)	Proposes at least one month prior to invitation to tender, the terms of any proposed contract	Gives a view and informs the governing bodies of all consultations	None
Financial issues relating to: • arrangements for pupils with special educational needs, in particular the places to	Consults annually	Gives a view and informs the governing bodies of all consultations	None

Function	Local authority	Schools forum	DfE role
 be commissioned by the LA and schools and the arrangements for paying top-up funding; arrangements for use of pupil referral units and the education of children otherwise than at school, in particular the places to be commissioned by the LA and schools and the arrangements for paying top-up funding; arrangements for early years provision; administration arrangements for the allocation of central government grants 			
Minimum funding guarantee (MFG)	Proposes any exclusions from MFG for application to DfE	Gives a view	Approval
De-delegation for mainstream schools for:	Proposes	Primary and secondary school member representatives will decide for their phase. Middle schools are treated according to their deemed status	Will adjudicate where schools forum does not agree LA proposal

Function	Local authority	Schools forum	DfE role
School improvement			
General Duties for maintained schools services previously funded by the ESG general duties rate. Read the updated 'Schools revenue funding 2017 to 2018: operational guide' for more information.	Proposes	Would be decided by the relevant maintained school members (primary, secondary, special and PRU).	Adjudicates where schools forum does not agree LA proposal
Central spend on and the criteria for allocating funding from: • funding for significant pre-16 pupil growth, including new schools set up to meet basic need, whether maintained or academy • funding for good or outstanding schools with falling rolls where growth in pupil numbers is expected within three years	Proposes	Decides	Adjudicates where schools forum does not agree LA proposal
 Central spend on: early years block provision funding to enable all schools to meet the infant class size requirement back-pay for equal pay claims remission of boarding fees at maintained schools and academies 	Proposes	Decides for each line	Adjudicates where schools forum does not agree LA proposal

Function	Local authority	Schools forum	DfE role
 places in independent schools for non-SEN pupils services previously funded by the retained rate of the ESG admissions servicing of schools forum 			
 capital expenditure funded from revenue – projects must have been planned and decided on prior to April 2013 so no new projects can be charged contribution to combined budgets – this is where the schools forum agreed prior to April 2013 a contribution from the schools budget to services which would otherwise be funded from other sources existing termination of employment costs (costs for specific individuals must have been approved prior to April 2013 so no new redundancy costs can be charged) prudential borrowing costs – the commitment must have been approved prior to April 2013 	Proposes up to the value committed in 2016-17 and where expenditure has already been committed. See para 71 for Information on historic commitments. Read establishing local authority DSG baselines for more information.	Decides for each line	Adjudicates where schools forum does not agree LA proposal
Central spend on: • high needs block provision	Decides	None, but good practice to inform forum	None

Function	Local authority	Schools forum	DfE role
central licences negotiated by the Secretary of State			
Carry forward a deficit on central expenditure to the next year to be funded from the schools budget	Proposes	Decides	Adjudicates where schools forum does not agree LA proposal
Scheme of financial management changes	Proposes and consults the governing body and Head of every school	Approves (schools members only)	Adjudicates where schools forum does not agree LA proposal
Membership: length of office of members	Decides	None (but good practice would suggest that they gave a view)	None
Voting procedures	None	Determine voting procedures	None
Chair of schools forum	Facilitates	Elects (may not be an elected member of the Council or officer)	None

This page is intentionally left blank